

Example Budget Planning Sheet for an Event (for VAS and Other Health Interventions)

	Number	Number Units/Number Days	Unit Cost	Total
<b>HUMAN RESOURCES - Per Diems</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>A*B*C</b>
National Supervisors				
National Communication Supervisor				
National Monitoring Supervisor				
Local Mobilisers				
Communication Focal Points				
Local Animators				
Community Volunteers				
Data Managers				
Central-level Coordinators				
<b>TRAINING</b>				
Vaccination Teams				
District Supervisors				
Local Mobilisers				
<b>MEETINGS</b>				
National Planning Meeting				
Local Meetings with Community Leaders				
Review Meetings				
<b>REFRESHMENTS</b>				
Refreshments for District Supervisors				
Refreshments for District Coordinators				
Refreshments for District Drivers				
Refreshments for Vaccination Teams				
Refreshments for Regional Directors				
Refreshments for Regional Drivers				
<b>FUEL and TRANSPORTATION</b>				
<b>District Level</b>				
Motorcycle Rental for Vaccination Teams				
Fuel for Motorcycles				
Vehicle Rental for Districts				
Fuel for District Supervisors				
<b>Regional Level</b>				
Vehicle Rental for Regional Supervisors				
Fuel for Regional Teams				
<b>National Level</b>				
Vehicle Rental for National Supervisors				
Vehicle Rental National Data for Monitoring Supervisors				
Vehicle Rental for National Communication Supervisors				
Fuel for all National Supervisors				
<b>SOCIAL MOBILISATION AND COMMUNICATION</b>				
<b>Mass Media</b>				
Television Spots				
Radio Spots				
<b>Local Communication Activities</b>				
Briefing Session for Local Journalists and Radio				
Briefing Session for Local Animators				
Local Radio Spots				
<b>SUPPLIES</b>				
Monitoring Forms - Photocopy				
Chalk, Scissors, Pens				
<b>TOTAL</b>				